

## Notes

- (1) Items marked in *italics* are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Andrew Blackburn, 01460 260441 or e-mail [andrew.blackburn@southsomerset.gov.uk](mailto:andrew.blackburn@southsomerset.gov.uk)
- (3) Standing items include:
  - a. Quarterly Budget Monitoring Reports
  - b. Reports from Members on Outside Organisations
  - c. Feedback on Planning Applications referred to the Regulation Committee
  - d. Chairman's announcements
  - e. Public Question Time

Meeting Date	Agenda Item	Background / Purpose	Link to SSDC Area & Corporate Priorities and National Indicators (NI)	Lead Officer
<b>16th March 2011</b>	Chard Regeneration Scheme including Key Site development	Report on Progress	<b>SSDC corporate plan key target area 1.9</b> Increase overall employment rate (Somerset resident population of working age). <b>1.11</b> Outcome: A vibrant and sustainable Yeovil, Market Towns and Rural Economy. Measured by: Increased local sustainability. <b>3.3</b> Increase the net additional homes provided. <b>3.5</b> Increase the supply of ready to develop housing sites.	Andrew Gillespie, Area Development Manager (West) Robert Murray, Economic Development Officer
16th March 2011	SSDC Streetscene Services	Service report on performance and priority issues in Area West	<b>SSDC key target area 2.8 (and NI195/196)</b> Improve street and environmental cleanliness by reducing levels of graffiti, litter, detritus, flytipping and flyposting	Chris Cooper, SSDC Head of Streetscene Services
16th March 2011	Capital Grant Applications	To consider capital grant applications	<b>SSDC corporate plan key target area 4.22</b> Outcome: sustainable local communities. Measured by: Increasing those who participate in regular volunteering at least once a month (NI6). <b>4.23</b> Increase environment for a thriving third sector (NI7).	Andrew Gillespie, Area Development Manager (West) Zoë Harris, Community Regeneration Officer Area Development (West)
<b>20th April 2011</b>	Markets Improvements Action Plan	To agree the Markets Improvements Action Plan	<b>SSDC corporate plan key target area 1.11</b> promoting distinctive balanced local economies.	Zoë Harris, Community Regeneration Officer Area Development (West)

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20th April 2011	Asset Management Strategy	To discuss with members the principles of the SSDC Asset Management Strategy including asset transfer and the checklist now available for use.	<b>Theme 5: Deliver well managed cost effective services valued by our customers.</b>	Donna Parham, Assistant Director (Finance and Corporate Services) Andrew Gillespie, Area Development Manager (West)
<b>15th June 2011</b>	Environmental Health Services	Service report on performance and priority issues in Area West.	<b>Theme 3: Improve the housing, health and well-being of our citizens.</b>	Alasdair Bell, Environmental Health Manager
15th June 2011	Community Grants	To consider community grant applications	<b>SSDC corporate plan key target area 4.22</b> Outcome: Sustainable local communities. Measured by: Increasing those who participate in regular volunteering at least once a month (N16). <b>4.23</b> Increase environment for a thriving third sector (N17).	Andrew Gillespie, Area Development Manager (West)
15th June 2011	Area West Working Groups – Appointment of Members 2011/12	To review the appointment of members to various working groups.		Andrew Blackburn, Committee Administrator
15th June 2011	Appointment of Members to Outside Organisations 2011/12	To review the appointment of members to serve on outside organisations.		Andrew Blackburn, Committee Administrator

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15th June 2011	Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice-Chairman	To review the appointment of two members to act a substitutes for the Chairman and Vice-Chairman in the exercising of the Scheme of Delegation for planning and related applications.		David Norris, Development Manager
<i>Twice per year.</i>	<i>Crewkerne Community Planning Update</i>	<i>For Information</i>	<b>SSDC corporate plan key target area 4.16</b> Outcome: An empowered community where all people take part in shaping their neighbourhood. Measured by: Increasing % of people who feel that they belong to their neighbourhood (NI 2).	<i>Zoë Harris, Community Regeneration Officer Area Development (West)</i>
<i>Twice per year</i>	<i>Ilminster Community Planning Update</i>	<i>For Information</i>	<b>SSDC corporate plan key target area 4.16</b> Outcome: An empowered community where all people take part in shaping their neighbourhood. Measured by: Increasing % of people who feel that they belong to their neighbourhood (NI 2).	<i>Zoë Harris, Community Regeneration Officer Area Development (West)</i>